Action to take in the event of COVID 19 incident in the school v9

Suspected case - pupil or staff

Pupil moved away from other children (eg first aid room) and <u>guidance</u> followed. Contact family to collect child and advise family to get child tested. Provide family with details for testing <u>online portal</u> or if no internet access then to phone NHS 119. **Staff** member to go home immediately and arrange for test via the <u>online portal</u> or if no internet access then to phone NHS 119.

Only in exceptional circumstances should schools offer home test kits to staff or families.

Arrange for thorough <u>cleaning</u> of all contact areas following agreed policy and using PPE.

Test results

Negative

Can end self-isolation and return to school once temperature returns to normal. If family refuse a test then child must not return to school until time frames in government guidance have been met.

Positive

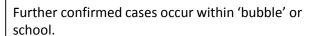
Child/staff, their household and the rest of bubble will be contacted by the NHS Test and Trace Team and will be told to isolate. All with symptoms to be tested.

Ring the DfE's helpline **0800 046 8687**, then select **option 1** for reporting a positive case.

The line will be open:

- Monday to Friday from 8am to 6pm
- Saturday and Sunday 10am to 4pm

And contact your SIP or Link Advisor



Two or more positive cases within 14 days reported to school



Ring the DfE's helpline **0800 046 8687**, then select **option 1** for reporting a positive case.

The line will be open:

- Monday to Friday from 8am to 6pm
- Saturday and Sunday 10am to 4pm

And contact your SIP or Link Advisor



Ensure symptomatic children and staff <u>isolate</u>, including the rest of their household and bubble, at home, in line with the <u>government guidance</u>.



All suspected cases to get tested. Staff and children over 5 use testing <u>online portal</u> or if not internet access to phone NHS 119.

Children under 5 years phone NHS 111.

Only in exceptional circumstances should schools offer home test kits to staff or families.



The NHS <u>Test and Trace</u> Team will undertake an assessment to determine which, if any, contacts at the school should isolate at home for 14 days.



Ensure that all contact areas have been thoroughly cleaned following agreed policy and using PPE.



DfE can provide tools to support communications and local outbreak plan.



Contact AfC Press Office Jav Khan at press.office@achievingforchildren.org.uk or on 07711 909583.

Contact Council Communications Teams

- communications@kingston.gov.uk or
- elinor.firth@richmondandwandsworth.gov.uk

They will support the school with the media.

